

Hello,

Thank you for your inquiry regarding the use of St. Martin's Church (Martinkirkko). Below is the relevant information regarding bookings and terms.

Booking Details

When making a reservation, please provide us with the following:

- **Contact Information:** Name of the contact person, email address, and phone number.
- **Billing:** The billing address for the event.
- **Schedule:** The exact starting time of the event and the requested start and end time for the entire venue rental (including preparations and cleanup).

Rental Rates (incl. VAT 25.5%, effective Jan 1, 2025)

Category	Base Fee (incl. 5 hours)	Hourly rate (exceeding 5 hours)
Category 3 (Commercial)	2,000 €	700 € / h

The price includes the use of the church and the services of a verger for five hours.

Cancellation Policy

- **300 € Cancellation Fee:** Charged for concerts cancelled less than three (3) months before the event.
- **Full Base Fee:** Charged for events cancelled less than one (1) month before the event, or if the event is not held and no cancellation was made.

Advertising and Marketing

The parish does not promote external events as part of its own program on its website. Regarding advertising:

- **Social Media:** You may send promotional material to martin.seurakunta@evl.fi. The parish may, at its discretion, share this on its social media channels.
- **Posters:** You may provide two (2) A4-sized posters to be displayed on our notice boards.

- **Please note:** Marketing for the parish's own activities always takes priority, and we cannot guarantee that your event will be featured in our communications.

Organizer's Responsibilities

The organizer is responsible for:

- Police notifications and a formal rescue/emergency plan.
- Music licenses (Teosto and Gramex).

Please let me know if you would like to proceed with the booking!

Best regards,

Mikko Salakari

Leading Cantor

p. +358403417416

St. Martin's Parish (Turun Martinseurakunta)

